



Vivian Argote
Graphic Designer

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April 07, 2019

Hiring Manager
Graphic Design Company
5555 Main St.
Somewhere, VA 55555

Dear Hiring Manager,

Please consider me an applicant for the open graphic design position. I am excited to learn of your opening on Indeed.com. The available position fit my experience, talents, and career goals. I have researched your company's website and publication. They have provided a good understanding of your services. Joining your team would be a privilege.

I am a student of the Graphic and Media Arts program of Southern New Hampshire University, and will be graduating in the Summer of 2019. My design experience includes logos, magazine covers, article layouts, brochures, menus, advertisements, and websites. I am proficient with Adobe Creative Cloud, to include Photoshop, Illustrator, InDesign, and Dreamweaver. I also have experience with HTML, CSS, and Javascript. As a student, I have created logos, layouts, layered collages, video commercials, and websites.

I take great pride in the designs I create. My goal is to always deliver an effective, focused, and on-target product that fits my clients needs and objectives. I am creative, reliable, and hardworking. Sharing ideas and collaborating in a team environment are a natural fit. When needed I can take the lead and work with little supervision. I work well with clients, am a strong communicator, presenter, and listener. My career goals are to continue to grow and learn as a graphic designer. I want to work with a company that will utilize and enhance my creativity, knowledge and people skills.

I look forward to meeting with you. I would like to further discuss my qualifications, goals, and portfolio of work.

Thank you for your time and consideration.
Sincerely,

Vivian Argote
